

# HEERF/CARE Act Emergency Grant

## WHAT IS IT, HOW DO I APPLY, AND HOW IS ELIGIBILITY DETERMINED?

### WHAT IS THE HEERF/CARE ACT EMERGENCY GRANT:

The Higher Education Emergency Relief Fund II (HEERF II) is authorized by the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Public Law 116-260, signed into law by President Donald J. Trump on Dec. 27, 2020. This Public Law awards certain colleges with grant funding that is designed to help colleges and their students through the national pandemic. **This is a not a loan and students will not be required to return these funds as part of their Financial Aid. It is also not calculated as part of the student's financial aid award and therefore does not affect financial aid.**

### HOW TO APPLY:

To apply for the HEERF/CARE Act Emergency Grant, applicants must have an urgent need for funds **due to circumstances related to COVID-19**. Examples of circumstances are listed in the below Eligibility Requirements. Students must complete the HEERF/Care Act Emergency Grant Application to be considered for funding. **FUNDS ARE LIMITED AND ONLY FOR A LIMITED TIME.** Students who have received previous awards from the Student Emergency fund will be considered on a case by case basis.

### HOW IS ELIGIBILITY DETERMINED:

Because these grants are awarded based upon student need and the student's desire and dedication to successfully complete their education, they are being distributed following recommendations by the Department of Education for student eligibility. For Employment Solutions, Inc./ College for Technical Education, students must meet the following conditions for eligibility:

- Must be a current student at time of disbursement; and
- Will be awarded up to a maximum, and not in excess of \$500 per disbursement in equal distribution with other qualifying students at time of disbursement; and
- Have applied and are eligible for Title IV funding Pell Grants; and
- Must meet appropriate Student Academic Progress (SAP) as confirmed by the Student catalog and/or amendments distributed for extenuating circumstances.

## QUALIFYING EXPENSES:

The funds are intended to provide immediate short-term emergency assistance due to unforeseen extenuating circumstances related to COVID-19, such as a loss of job by self, a spouse, or an immediate family member that provides support to the student. The grant may only be used for a student's education related expenses while enrolled at CTE. These expenses include:

- Books, Supplies or Course Materials
- Technology expenses such as a computer or internet access
- Housing or Living Expenses
- Food or Groceries
- Childcare
- Healthcare
- Miscellaneous living expenses

## FACTORS TO CONSIDER?

To be considered for the Emergency Grant, applicants must have experienced one of the following unforeseen circumstances:

- Loss of Employment related to COVID-19- student, spouse, or supporting parent/guardian
- General loss of income due to Pandemic.
- Illness of student or immediate family member
- Death of an immediate family member
- Separation or Divorce
- Need for technology access that meets the minimum standards (see FAQ page for specs)
- Other substantiated extenuating circumstance

# HEERF/CARE Act Emergency Grant Application



## CARE ACT EMERGENCY GRANT APPLICATION

Before completing this form, please carefully review the above Care Act Emergency Grant Guidelines. **Please be as detailed as possible when filling out this application.** Applications may not be completed by a staff member on behalf of a student.

<b>Name:</b>		<b>Student Id No:</b>	
<b>Email:</b>		<b>Program:</b>	
<b>Complete Address:</b>		<b>Contact Phone:</b>	
<b>Preferred Contact:</b>	<input type="checkbox"/> Phone <input type="checkbox"/> Email		

**Are you currently receiving Financial Aid/Pell?**

- Yes
- No

### STATEMENT OF NEED

**Please provide an explanation of the event(s) for which you are in need of assistance in the space provided below:**

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**How will this funding be used?**

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**Your Attestation:**

Signing below attests that you are a US Citizen or Title IV-eligible non-citizen attending our institution and that have incurred expenses due to the disruptions caused by the Coronavirus pandemic. Signing here certifies that you meet all eligibility requirements for Title IV funds, including having a valid social security number, registered for the selective service if required, have not been convicted of a drug charge while receiving Title IV funds, and are not in default of Title IV student loans. Furthermore, signing here and accepting grant funds attest that you agree that you will use these grant funds to offset the costs associated with the disruption of campus operations such as food, housing, course materials, technology, health care, and childcare. Finally signing here indicates that you understand that this grant does not need to be repaid, and your eligibility for this grant was correctly determined by reviewing your expected family contribution as calculated by the US Department of Education methodologies.

<b>Submitted by (Printed Name)</b>	<b>Signature:</b>	<b>Date:</b>
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<b>Received by (Printed Name)</b>	<b>Title</b>	<b>Signature:</b>	<b>Date:</b>
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